

AVST Board Meeting

July 29<sup>th</sup>, 2018

\*Postponed from July 1<sup>st</sup>, 2018 due to the lack of a quorum (Present-Heidi, Cathy, Steven, Megan)

**Meeting called to order:** 1:05pm EST

**Members in attendance** –Danielle Browning, Steven Frederick, Heidi Reuss-Lamky, Cathy Mann, Alison Young, Susan Holland, Megan Richie

<b>Discussion Item</b>	<b>Action</b>
<b>Old Business</b>	<ul style="list-style-type: none"> <li>• Minutes from April 15<sup>th</sup>, 2018 meeting approved.</li> </ul>
<b>President-Elect update (Cathy)</b>	<ul style="list-style-type: none"> <li>• Attended leadership conference.               <ul style="list-style-type: none"> <li>○ AVMA and NAVTA gave an update on the veterinary nurse initiative- no comments were provided on whether or not the names of NAVTA or VTS would be changed.</li> </ul> </li> <li>• Cathy will email the membership to recruit help for the exam question writing drive at ACVS.</li> </ul>
<b>Past-President update(Steven)</b>	<ul style="list-style-type: none"> <li>• Steven is working on making the recertification information within the Constitution and Bylaws and the recertification documents parallel.               <ul style="list-style-type: none"> <li>○ When updated, a vote will be taken to initiate the changes.</li> </ul> </li> </ul>
<b>President update (Heidi)</b>	<ul style="list-style-type: none"> <li>• ACVS               <ul style="list-style-type: none"> <li>○ Question writing drive-confidentiality and question writing forms will be pre-printed.</li> <li>○ Exhibit hall-Alison volunteered to email the membership and fill in the booth schedule.</li> <li>○ Food for the pinning ceremony-Danielle volunteered to coordinate.</li> <li>○ Exam-Susan volunteered to proctor the exam.                   <ul style="list-style-type: none"> <li>▪ The software collaboration effort is looking futile.</li> </ul> </li> <li>○ Dinner with Medipaw -Wednesday 10/24/18 7:00pm</li> </ul> </li> <li>• The reading list is currently being worked on.               <ul style="list-style-type: none"> <li>○ Large animal reading materials are in question.</li> <li>○ At a later date consideration will be made in regards to the cost and popularity of reading materials on the reading list.</li> <li>○ Possible access to reading materials on the Members Only section of the AVST website?</li> </ul> </li> <li>• Mentor Chair-Christina Ojanen volunteered               <ul style="list-style-type: none"> <li>○ Voted-approved</li> </ul> </li> <li>• Clarified exam committee terms.</li> </ul>
<b>Treasurer update (Ann)</b>	<ul style="list-style-type: none"> <li>• Absent               <ul style="list-style-type: none"> <li>○ Current balance is unknown.</li> <li>○ Who has submitted payment for the upcoming exam?</li> </ul> </li> </ul>
<b>Secretary update (Megan)</b>	<ul style="list-style-type: none"> <li>• Board members organizational chart.               <ul style="list-style-type: none"> <li>○ MAL terms/years confirmed with Bylaws.</li> </ul> </li> <li>• Website is updated with member's information and meeting minutes.</li> </ul>
<b>MAL (Susan, Danielle, Michelle, Alison)</b>	<ul style="list-style-type: none"> <li>• Credentials Committee application appeals               <ul style="list-style-type: none"> <li>○ 3 applications appealed, 5 exam takers (2/5 repeat)</li> <li>○ Deficiencies-missing pages, skills, not reading instructions                   <ul style="list-style-type: none"> <li>▪ Solution-mentoring</li> </ul> </li> </ul> </li> <li>• Michelle-Absent</li> </ul>
<b>Next meeting</b>	<ul style="list-style-type: none"> <li>• September 23<sup>rd</sup>, 2018 1-3pm</li> </ul>

**Meeting adjourned:** 2:15pm EST

Respectfully submitted,

Megan Richie, CVT, VTS (surgery)-AVST Secretary